

## Booking form

Date	Location	Course	Cost (ex. VAT)	Quantity	Total
___ / ___ / ___	London	Trustee knowledge and understanding (2 day)	£595	<input type="text"/>	£ <input type="text"/>
___ / ___ / ___	London	Pension scheme investment	£650	<input type="text"/>	£ <input type="text"/>
___ / ___ / ___	London	Trustee Knowledge and Understanding (1 day intensive)	£750	<input type="text"/>	£ <input type="text"/>

Please contact me to discuss specific tailored training for our trustee board.

**Please complete your delegate and payment details overleaf and return this form to TPMA, Crowthorne Enterprise Centre, Crowthorne Business Estate, Old Wokingham Road, Crowthorne, Berkshire RG45 6AW**

## Two easy payment options

Payment by cheque, made payable to Trustee and Pension Management Training and Publishing Ltd.

Please invoice us to the contact details overleaf.

## About you

Surname  First Name

Position

Organisation

Address

Town  County  Postcode

Telephone  Fax  Mobile

E-mail

## Delegate 1

Surname  First Name  Position

E-mail  Telephone

## Delegate 2

Surname  First Name  Position

E-mail  Telephone

**I understand that the booking is subject to the terms and conditions set out on this application form.**

Signed \_\_\_\_\_ Date  |  |

### Terms and conditions

1. The contract is with Trustees and Pension Management Training and Publishing Limited.
2. A refund of fees will be made only for cancellations received in writing at least 14 days prior to the event. A 25% cancellation charge will be made to cover administration costs. No refund will be made for books.
3. No refunds will be made for cancellations received within 14 days of the event.
4. The information is correct at the time of going to press. However, TPMA reserves the right to alter or cancel the programme.
5. All fees must be paid in advance of the event. Provisional bookings made by telephone must be confirmed in writing.